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## ***DRAFT MEETING MINUTES***

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### **August 23, 2007**

A meeting of the Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field, Boise, Idaho. Chair Lockwood called the meeting to order. Attendees and guests introduced themselves. A full quorum was present.

#### **Members Present: (Alphabetically)**

- Chair, R. Mark Lockwood, Idaho Chiefs of Police Association
- Vice Chair, Bruce Allcott, Idaho Fire Chiefs Association
- Michael Candelaria, United States Dept. of Interior
- Dodie Collier, Project Manager, SIEC
- Dia Gainor, Idaho Dept. of Health & Welfare
- Eddie Goldsmith, Project Manager for 911 Commission
- Dean Hagerman, Idaho National Guard
- Mary Halverson, Bureau of Homeland Security
- Brad Hufford, Bureau of Homeland Security
- Shawn Larsen, Association of Idaho Cities
- Lorin Nielsen, Idaho Sheriffs Association
- Chris Wright, Idaho Dept. of Fish and Game

#### **Staff:**

- Stan Passey, Idaho State Police
- Jerry Russell, Idaho State Police
- Lex Rutter, Public Safety Communications with the Military Division

- William Shawver, Idaho Military Division
- Joseph Young, Idaho Association of Counties
- Gayle Alvarez, SIEC Assistant

#### **Others Present:**

- Gary Aman, Owyhee County Sheriff
- Jeff Berger, Intermountain Communications
- Carmen Boeger, Nampa Police
- Bruce Bowler, Madison County Sheriffs Office
- Michele Carreras, State Communications
- Kevin Cox, Bonneville Co. Sheriffs Office
- Kit Eldredge, MA/Com Communications
- Pat Frischmuth, Bureau of Homeland Security
- Bart Hamilton, Ada County Sheriff Office
- Todd Herrera, Canyon County Sheriffs Office
- Matt Howarth, Motorola
- Jennifer Hill, Office of Performance Evaluation
- Nicola Jansen, Ada County Sheriff Office
- Craig Kingsbury, Nampa Police

- Shawn Larsen, Association of Idaho Cities
- Rakesh Mohen, Office of Performance Evaluation
- John Moore, SIRCOMM
- Jim Muffett, INL
- Kirby Ortiz, Gem State Communications
- Jeff Shinn, Office of Performance Evaluation
- Steven Williams, INL
- Les, Shadduck, retired
- Russ Smith, INL
- Paul Wilde, Bonneville County Sheriff Office

### **Review & Approve Minutes—Chair Lockwood**

Lockwood called the meeting to order and asked for a motion to accept the July minutes.

- **Motion: Larsen moved that the minutes be accepted. Hagerman seconded the motion. Lockwood called for discussion. Allcott stated that regarding the update on the ICON, the Council agreed to do what was listed and also agreed that it was accepted as written with that modification. The Council concurred and Larsen moved that the motion be approved as amended. Hagerman seconded the motion. The motion passed by a unanimous vote.**

### **Brief on FCC's Second Report and Order New Service Rules for 700MHz, Initial Interpretation for Idaho Bart Hamilton, Chair Region 12, 700MHz RPC**

In April of 2006 the FCC determined they were not going to do some of the things they have done with this order. The impetus of the change is unknown.

The order takes the Wideband frequencies and instead creates a public private partnership for these frequencies. They are turning over a bulk of the 700 MHz frequencies in support of a nationwide broadband system that will be shared through public and private networks. Parts of it are quite ambiguous and we will need more direction from the FCC. The entire Order can be read at:

[http://hraunfoss.fcc.gov/edocs\\_public/attachmatch/FCC-07-132A1.pdf](http://hraunfoss.fcc.gov/edocs_public/attachmatch/FCC-07-132A1.pdf)

Hamilton then presented a PowerPoint presentation highlighting some of critical issues and dates. This presentation is available to anybody who would like a copy.

Discussion ensued over the multiple problems and issues raised by this order. The Board concurred with Russell's suggestion to create an Impact Statement and make the information available to the Congressional Delegation, Homeland Security and possibly the National Governor's Association. The Council agreed to compile a list of bullet items for the Impact Statement but in the interest of time, deferred this item to later in the meeting.

## **WEB EOC Project, Idaho Bureau of Homeland Security. Pat Frischmuth**

Due to the need for Pat Frischmuth to attend to other pressing matters, his presentation was moved up on the agenda. He also provided a PowerPoint presentation which is available to anybody who would like a copy.

## **Outreach Subcommittee Legislative Outreach Development Dia Gainor / Mark Lockwood for Greg Laragan, Chair**

In support of the new Public Safety Governor's Council, the subcommittee is developing a well-vetted Strategic Plan and supporting Business Plan. We are also working on a talking points and a "FAQ" document. As such we will be seeking input from this Council on a number of items such as who some of the key stake holders are and what pictures need to be drawn.

Lockwood reported that the committee will meet within the next few weeks to develop the points Gainor mentioned. One of the things that recently came up was to take the Council on the road before the Legislature meets; travel costs for the Council can be covered by the Military Division for off-site meetings. This would allow interaction with the public on what the Council is working towards and remove some of the concerns and 'old wives tales' that are out there. It would also allow members of the Legislature from those areas to attend and be involved.

Lockwood proposed that future meetings be held as follows: September in Pocatello; October in Coeur d' Alene and November in Twin Falls. Halverson reported that the BHS Field Officers could be of great assistance in coordinating these locations and publicity for them. As much advance notice as possible would help. Collier reported that due to the holidays, the 3rd Thursday of the Month is the designated date for the November and December meetings. (15 November & 20 December respectively) She will also send out e-mail reminders. Lockwood also asked those in the galley to spread the word to their nearby communities.

Lockwood further stated that beginning next year, the Council may want to look at quarterly meetings in other regions of the state similar to what the 911 commission is doing now.

## **Funding Subcommittee Update Public Safety Interoperable Communications (PSIC) Grant Application Elements Dodie Collier for Shawn Larsen, Chair**

The Grant was completed and submitted by the deadline – 22 August. The application process has three components; one is the plan, one is the investment justification, the last is the application. The plan and justification are due on or about December 3<sup>rd</sup>. There are also a number of changes being implemented at the Federal level so we have decided to take a small step back in order to evaluate these changes and incorporate them as needed into our plan and justification. The award date is 30 September and it will be distributed 80%. The matching portion of the grant (the state share) is 1.885 Million.

## **Technical Subcommittee Update Bruce Allcott, Chair**

One County is still in limbo. No counties submitted plans for this meeting. The RFP will be opened on 5 September. Hope to be able to review at next SIEC meeting.

## **SIEC Operations at Gowen Field Bill Shawver**

Shawver provided the following: The ECC and SIEC are now located at Gowen Field. Dodie has moved to Gowen Field and Eddie will be doing the same in October. In addition, the Governor is very close to signing a document creating a Public Safety Governor's Council. The Council will be chaired by the Commanding General and a Strategic Plan and Business Plan are the first priorities of the Council. A draft Strategic Plan will be prepared prior to the convening of the Legislature. Elected representatives will be invited and briefed on the situations. All of this is additionally important in that the Master Site does not provide redundancy. In addition, the Military Division is working on legislation which will remove the sunset clause on the SIEC. As it now stands, the SIEC will cease to exist on 31 December 2012.

## **SIEC Vice-Chair Elections Mark Lockwood**

Bruce Allcott is retiring next month and his position as Vice Chair to the Council needs to be filled.

- **Motion: The name of Lorin Nielsen was submitted. There were no further nominations and the nominations were closed. Young moved to approve the nomination and Haggerman seconded the motion. The motion passed by a unanimous vote. Upon Allcott's retirement, Nielsen will assume the position of Vice Chair as well as leadership of the Technical SubCommittee.**

## **Update on APCO Int'l meeting – Issues for Idaho Nikki Jansen, Member SIEC Technical Subcommittee**

ISSI Standards have been developed for wired lines interoperability. Some aspects need fine tuning but they will work. In 2008 the standards will be finished, then the 18 month production commences.

## **SIEC September Outreach calendar Dodie Collier**

Prior to Dodie's report, the Counsel listed the bullet items for the Impact Statement which will be incorporated into the Statement of Impact by Dodie by next Monday or Tuesday and sent to members of the Council. After the draft is formalized, it will be sent to Col Shawver who will in turn get it to General Lafrenz .

Dodie then updated the Council on the SIEC September Outreach calendar. The next event will take place the week of September 10th at the Bureau of Homeland Security conference in Coeur d' Alene.

## **Open Comment Period**

Jennifer Hill, Office of Performance Evaluations inquired as to whether the out of town meetings could be webcast for those unable to travel to the meeting. That issue will have to be referred to the IT personnel.

## **Planning for next meeting September 27, 2007**

Dodie will begin the facilitation of accommodations for the out of town meetings. She will also work up the agendas and identify the legislative units that we need to meet with. After the locations are identified she will send the invitations. Hopefully she can accomplish this within the next week or two.

**Motion: Russell made a motion to adjourn, seconded by Young. The motion passed by a unanimous vote.**